

# JEFF SCHIFFER

Architect

# RESUME & PROJECT EXPERIENCE

Architect specializing in technical design, project management, business and graphic presentation.

## EDUCATION

### Master of Architecture

University of Detroit Mercy  
Detroit, MI - 2004

### Professional Bachelor of Architecture

University of Detroit Mercy  
Detroit, MI - 2001

### Associates of Architectural Engineering

**Technology/Construction Engineering Technology**, Greenville Technical College, Greenville, SC, In Progress

## TRAINING/CERTIFICATIONS

- **NCARB** Certified Architect  
South Carolina License #9380
- MENSA Member since 2002
- Online Trading Academy - Trading and Investing, Financial Management

## COMMUNITY SERVICE

United Methodist Relief Center, Providing Hurricane relief in devastated areas - Volunteer (1998-2010)

Habitat for Humanity of Greenville County - Volunteer

United Way, Hands on Greenville - Volunteer

## REFERENCES

**Clay Jones, AIA** - Architecture Dept Head - Jacobs Engineering  
clay.jones@jacobs.com  
864.676.6615 (Supervisor)

**Louis Tooker** - Sr. Project Manager - Architectural Engineering Department of the City of Mobile, AL  
ltooker@earthlink.net  
678.429.9687 (Former Supervisor)

**Sharon Smith** - CEO - World Evangelical Deliverance Center  
wedceo@aol.com  
646.942.3121 (Client)

**Virginia Barrett** - Account Manager - All-American Construction & Woodworkers, Inc.  
allamericanconst@bellsouth.net  
864.313.2470 (Client)

## ARCHITECT

Architectural Designer for a variety of commercial projects and large-scale industrial projects. Highly experienced and efficient in AutoCAD, Revit, Bentley Architecture, Microstation, Photoshop, SketchUp, Lumion, HTML, CSS, and web programming, PC hardware and software, server operating systems and various 3D rendering programs.

Building types include commercial, residential, municipal, and industrial.

## CORE COMPETENCIES

- Architectural Design
- Project Management
- BIM Modeling
- Construction Documents
- 2D & 3D Rendering
- Business Development
- Staff Management
- IT & Network Support
- Database Management
- HTML & Web Programming
- Marketing
- CAD Standardization

## PROFESSIONAL EXPERIENCE

Architectural Designer/3D Modeler

### Jacobs Engineering - Greenville, SC - 2011-Present

- Architectural Project Sector Manager for \$1.5 billion industrial campus.
- Design and 3D BIM modeling for an array of large industrial projects, including polysilicon, petroleum and pulp and paper.
- Developed CAD standards for AutoCAD and Microstation projects and provided support to CAD users in both platforms across all disciplines.
- Created complex database system to estimate material and labor costs for projects in programming stage.
- Created project management databases to track hours and project phases and to predict staffing needs for each in real time, working backwards from a date of completion.

Owner

### Jeff Schiffer Design - Piedmont, SC - 2004-Present

<http://jeffschiffer.com>

- Founded company, created marketing campaigns, project development and lasting client relationships. Applied creative technical expertise to all areas of design and presentation, from websites and graphics to construction details.
- Established successful web presence showcasing design & creating an avenue for business contact and national client development.
- Devised a complete design and marketing campaign for an urban church renovation in Bronx, NY.

Project Manager/Network Administrator/3D Modeler

### Narramore Associates, Inc - Greenville, SC - 2001-2008

- Managed various retail and commercial design projects from schematic design through construction. Coordinated engineering drawings with architectural throughout the design process. Managed client relationships.
- Managed multiple design projects, each with job captain and support staff.
- Developed a network of over 25 client workstations in a multiple server-based network environment with plotting and remote access capabilities.
- Created and implemented CAD standards for efficient file sharing among studios, clients and consulting engineers.

## INDUSTRIAL/OPERATIONS FACILITIES

16 Transylvania St. - Piedmont, SC 29673  
864.905.2675 - [jeff@jeffschiffer.com](mailto:jeff@jeffschiffer.com)

## JEFF SCHIFFER

Architect



**Methanex Refinery** – Geismar, LA



**Confidential Client** – Southeast, USA



**Aldi Food Stores** – Nationwide



**Bi-Lo Supermarket** – James Island, SC



**Shops by the Mall** – Greenville, SC



**Indigo Joe's** – Greenville, SC

## RENDERINGS

## PROJECT EXPERIENCE

### **Industrial Manufacturing Campus** - Southeast, US

\$1.5 billion facility, Confidential Client - Architectural Team (with Jacobs Engineering)  
Responsibilities: Project CAD standards, design and 3D BIM modeling, construction drawings and details. Design development of a 160,000 sf manufacturing building and project-wide development lead for louver and opening designs for 26 buildings being developed simultaneously.

### **Methanex Refinery Campus** - Geismar, LA

\$Multi-million facility relocation – Architectural Team (with Jacobs Engineering)  
Responsibilities: Programming, space planning, and architectural design and detailing of Administration and supporting buildings, including areas of blast-proof construction. Construction drawing and detailing, 2D and 3D renderings. CAD coordination in support of multiple disciplines, responsible for project CAD standards.

### **Industrial Manufacturing Campus** - Southeast, US

Architectural Team (with Jacobs Engineering)  
Responsibilities: Programming, space planning, design and detailing of pre-engineered and stick built portions of over 1 million sf of manufacturing and warehouse spaces. 3D BIM modeling in coordination with multiple disciplines and 3D rendering for presentation purposes. Data analysis of individual project phases tracking staffing, hours, and billing codes to estimate staffing needs and completion dates.

## COMMERCIAL & RESIDENTIAL FACILITIES

### **Aldi Food Stores** - Nationwide, USA (40+ Locations)

Architectural Project Manager (with Narramore Associates, Inc.)  
Responsibilities: Site adaptation of corporate design in compliance with local codes, design and maintenance of national prototype, 2D and 3D renderings.

### **BI-LO Supermarket** - James Island, SC

Architectural Project Manager (with Narramore Associates, Inc.)  
Responsibilities: Site adaptation of corporate design in compliance with local codes, material selection, 2D rendering.

### **Shops by the Mall** - Greenville, SC

Architectural Project Manager (with Narramore Associates, Inc.)  
Responsibilities: Architectural design, material and color selection, space planning, construction drawing & detailing, construction administration.

### **Indigo Joe's** - Greenville, SC

Architectural Project Manager (with Narramore Associates, Inc.)  
Responsibilities: Programming, space planning, architectural design, construction administration, 3D modeling and rendering.

### **Michaels** - Dorman Center - Spartanburg, SC

Architectural Project Manager (with Narramore Associates, Inc.)  
Responsibilities: Programming, space planning, architectural design, construction drawings.

### **Azia** - Greenville, SC

Architectural Designer (with Narramore Associates, Inc.)  
Responsibilities: Construction drawings, finish, kitchen, lighting and furniture design and detailing.

### **Port City Java** - Greenville, SC

Architectural Project Manager (with Narramore Associates, Inc.)  
Responsibilities: Programming, space planning, architectural design, material selection, 3D modeling and rendering.

### **Shell Pointe Apartments** - Port Royal, SC

Architectural Designer (with Narramore Associates, Inc.)  
Responsibilities: Programming, space planning, construction drawings, finish, kitchen and lighting design and detailing, construction administration, 2D and 3D rendering.

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Architect

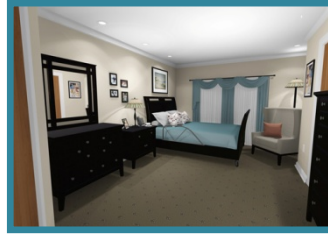
**PROJECT EXPERIENCE**



**Chiquola Hotel**  
Anderson, SC  
(Agnew Rincon Architects)



**Indigo Joe's**  
Greenville, SC  
(Narramore Associates, Inc)



**Clemson Downs**  
Clemson, SC  
(Narramore Associates, Inc.)



**Shell Pointe Apartments**  
Port Royal, SC  
(Narramore Associates, Inc.)



**Hartwell Clubhouse**  
Anderson, SC  
(Jeff Schiffer)



**Shopping Center**  
Piedmont, SC  
(Ron Van Pelt, Architect)



**St Joseph's Hospital**  
Candler, SC  
(JMD Architects)



**WEDC Remodel**  
Bronx, NY  
(Jeff Schiffer)